## **POSTER GUIDELINES**

#### **General Instructions**

- The poster size should be A0 portrait oriented (750 mm x 1060 mm)
- The poster should contain a title, legends, graphs and illustrations that can be read from a distance of 2 meters.
- The title of your poster should appear at the top in CAPITAL letters with author (s) name (s) and affiliation (s) below the title.
- Push pins will be provided to attach your posters to the boards.

## **Rapid Fire Presentations**

\*\*\*Rapid fire oral presentation sessions are designed to allow for a succinct overview of research findings. Each presenter of rapid fire session will be given **3 minutes** to share their work using only **1 power point slide**. Be prepared to provide more information to those who ask specific questions.

### **ORAL PRESENTATION**

# The presentation

- Each presenter will have 10 minutes to present and 5 minutes for Q&A.
- Each breakout room comes equipped with a standard audio-visual package setup that will support an electronic presentation.

#### **Uploading your presentation**

- All speakers must check in at the Speaker Ready Counter preferably before your session to upload and preview your presentation.
- Please ensure your presentation files are compatible with Windows/ Microsoft Office.
- Technicians will assist with the upload of your files and provide the opportunity to
  preview and/or edit the presentation as necessary. If you are unavoidably delayed,
  you must still go directly to the Speaker Ready Counter and upload your
  presentation. Personal devices are not allowed in the presentation rooms.